



Final Study Programme Evaluation

Administrative Law

(II cycle master degree)

at

Mykolas Romeris University (MRU)

Assessment report

15 July 2014

Assessment report of the II cycle master degree programme Administrative Law. The final programme evaluation was carried out by **evalag** as part of the external evaluation of II cycle study programmes Administrative Law, Business Law and Financial Law.

Content

1. Mykolas Romeris University (MRU).....	3
2. Administrative Law Programme.....	4
3. Accreditation process	4
4. Programme assessment.....	5
4.1 Learning outcomes	5
4.2 Curriculum design.....	7
4.3 Teaching staff	8
4.4 Facilities and learning resources	9
4.5 Study process and student's performance assessment	11
4.6 Programme management	13
5. Overall assessment.....	15
6. Decision of the accreditation commission	16
7. Evaluation Scores.....	17

Mykolas Romeris University (MRU) commissioned **evalag** with the final programme evaluation of the II cycle master degree study programme “Administrative Law”. The programme evaluation was carried out by an international expert team that assessed the study programme according to the Standards and Guidelines for Quality Assurance in the European Higher Education Area and legal act of the Republic of Lithuania “Description of the Procedure for the External Evaluation and Accreditation of Study Programmes” with the objective of accrediting the programme according to Law on Higher Education and Research of the Republic of Lithuania and awarding **evalag’s** international quality label for study programmes.

1. Mykolas Romeris University (MRU)

The Mykolas Romeris University (MRU) in its present form was established by the resolution of the Seimas (Parliament) of the Republic of Lithuania in 1997, although it began its activities in 1990 after Lithuania’s declaration of independence. It is located in Vilnius, the capital city of Lithuania, with one faculty located in Kaunas, 100 km away from Vilnius. MRU is a public Lithuanian university higher education institution that offers bachelor degrees (I cycle) and master degrees (II cycle), which are directed towards professional and academic activity, as well as postgraduate degrees (PhD).

According to Lithuanian law, university level higher education institutions (universitetas) offer full-time and part-time bachelor and master degrees that allow graduates to pursue a professional or academic career. MRU is entitled to award PhD degrees (III cycle) in certain fields.

MRU has almost 18,000 students and offers 110 study programmes in the study fields of Law, Public Administration, Political Science, Territorial Planning, Human Resource Management, Economics, Business Studies, Business and Administrative Studies, Finance, Accounting Management Studies, Psychology, Social Work, , Sociology, Communication, Education, Education Studies, Teacher training, Translation Studies, Philology, History, Philosophy, Informatics and Public Security in the following five faculties:

- Faculty of Economics and Finance Management
- Faculty of Politics and Management
- Faculty of Law
- Faculty of Social Technologies
- Faculty of Public Security

The following institutes and departments belong to the Faculty of Law:

- Institute of Criminal Law and Procedure
- Institute of International and European Union Law
- Institute of Civil Justice
- Institute of Constitutional and Administrative Law
- Department of Philosophy of Law and Legal History
- Department of Business Law

The Faculty of Law offers its students the following 20 study programmes:

Master Programmes: Law (specializations: Criminal Law and Criminology, International Law, Civil Law, Civil Justice, International Human, Consumer and Intellectual Property Protection), Public Law (Law and Management), Biolaw, Administrative Law, Financial Law, Parliament Law and State Institutions, Labour and Social Security Law, Business Law, European Business Law, European and International Business Law, Intellectual Property Law, Law of Carriage, International Law, International Law, European Union Law and Governance, International Maritime Law, European Union Law, International Protection of Human Rights, Legal Regulation of Public Administration and Human Rights.

Bachelor Programmes: Law, Law and Management.

Responding to the need of the society, labour market and the feedback from employers, the study programmes of the MRU are according to the self-evaluation report continuously developed and updated. The contents of the study programmes are regularly revised in order to broaden the competences of the graduates and to provide young people with the knowledge and skills necessary to build a successful career.

2. Administrative Law Programme

The Administrative Law programme has been registered since 6 June 2000. It was successfully reaccredited by the Centre for Quality Assessment in Higher Education (SKVC) in 2007 and 2009 until 31 December 2014 and complies therefore with the Lithuanian law, regulations and general requirements for currently operating study programmes. The programme – carried out by the Faculty of Law – is offered in full-time (one and a half years) and part-time study (two years) mode. The total credit point number is 90; the estimated student workload is 27 hour per study credit.

The Administrative Law programme is – according to the self-evaluation report – of theoretical as well as applied nature and is oriented to new forms of the public and private sector's social partnerships. It provides a wide range of scientific approaches and prepares students for the master's research work. Administrative Law adaptation knowledge is taught as well as knowledge of related basically law fields. The Administrative Law programme is taught in Lithuanian.

3. Accreditation process

The programme evaluation was carried out with a peer review based on a self-evaluation report (according to the Methodology for Evaluation of Higher Education Study Programmes and **evalag's** criteria catalogue) provided by the MRU, a site visit of an expert team, an assessment report by the experts and the accreditation decision by **evalag's** accreditation commission.

The programme evaluation (the performance principles, steps, processes, and procedure of the evaluation) was conducted in accordance with the Standards and Guidelines for Quality Assurance in the European Higher Education Area (2005) and documents regulating the evaluation of study programmes in the Republic of Lithuania (Procedure of the External Evaluation and Accreditation of Study Programmes, approved by the Order No ISAK-1652 of 24 July 2009 (revision of Order No V-1487 of 29 July 2011) of the Minister of Education and Science of the Republic of Lithuania,

Methodology for Evaluation of Higher Education Study Programmes, approved by the Order No 1-01-162 of 20 December 2010 of the Director of the Centre for Quality Assessment in Higher Education etc.).

The expert team formed by **evalag** consisted of two professorial experts and one student expert:

- Prof. Dr. Uwe Blaurock, Freiburg University
- Prof. Dr. Ursula Fasselt, University of Applied Sciences Frankfurt am Main
- Susann Schultz, Ernst-Moritz-Arndt-University Greifswald

The site visit took place on 1 to 2 April 2014 at MRU. During the site visit, the expert team met with the members of the MRU rectorate, representatives of the programme, students, teaching staff, graduates and employers and visited the library and seminar rooms used by the students of the programme.

The expert team produced an assessment report of the programme with an accreditation recommendation, which was submitted to **evalag**'s accreditation commission. The commission took the final accreditation decision on 7 July 2014.

From **evalag**'s side, Dr. Anette Köster coordinated the accreditation.

4. Programme assessment

4.1 Learning outcomes

Current situation

The self-evaluation report describes the programme aims and intended learning outcomes of the study programme and links them to the curriculum. The intended learning outcomes cover professional knowledge and competences as well as general and soft skills. In the description of the course units' students find the intended learning outcomes of the course related to the intended learning outcomes of the programme.

The Administrative Law programme aims to provide legal features of the theoretical knowledge and practical skills, which are essential for solving problems of contemporary Administrative Law in the law-making and judicial sectors as well as in public-private cooperation. Future professionals should be able to develop and implement public administration legal policy, to understand social conventionalities of law and to solve problems and they should know management peculiarities of Administrative Law regulatory systems.

The intended learning outcomes of the Administrative Law programme are:

1. "Ability to analyse the practical situation in the public sector (civil service, public administration institutions, administrative courts, Bar etc.), critically assess an administrative body activity and identify problems in the public administration.
2. Ability to maintain and to apply Administrative Law knowledge and skills in order to offer legal solutions for the current public sector legal problems, affecting the social, political and economic development processes.
3. Ability to self-identify minor offences committed by the public or private sector actors and the capacity to apply the appropriate measures of responsibility for natural or legal persons.

4. Ability to self-identify and propose a situational or dispute resolution tools and techniques that best meet the current situation or situations and expectations of dispute parties.
5. Ability to effectively represent the interests of public or private legal or natural persons' in the disputes arising in the private and public sectors
6. Ability to analyse the EU's administrative system elements to provide an overview of its application in Lithuania and to examine the legal aspects of the regulation.
7. Ability to provide detailed knowledge about the latest scientific theories of Administrative Law, separate administrative institutes, their functioning mechanisms, mission and evolution, development outlook and comparison with the foreign policy of legal trends."

As described in the self-evaluation report, the programme aims and intended learning outcomes are based on academic and professional requirements, public needs and needs of the labour market. Graduates should be enabled to pursue a professional career as judges, attorneys at law, prosecutors, notaries and bailiffs and to perform diverse legal work on executing administrative duties. Therefore, interests of employers under the new labour market conditions are taken into consideration.

The Administrative Law programme objectives and intended learning outcomes are publicly accessible on the university's website.

Graduates are mostly absorbed by the local and regional job market. According to the statistics, approximately 100 % of the full-time graduates of the programme find a job in their professional field.

Assessment

According to the expert team, the intended learning outcomes describe well the contents and the qualifications offered by the Administration Law programme. They are clearly defined and publicly accessible. The intended learning outcomes describe the professional orientation of the programme and fully meet the European academic and professional requirements of a graduate in the field of Law. The intended learning outcomes on programme as well as on course level are consistent with the university type studies and meet the required level of qualifications. This is applicable to the full-time as well as to the part-time programme mode.

Employability is one of the programme aims that is realised in an exemplary manner. The expert team values the good employment opportunities of the graduates, which are related to the practice-oriented education and the good cooperation of MRU and Lithuanian employers in developing and evaluating the study programme. Most of the students on master level have professional experiences. These widespread professional experiences are an enrichment for the study programme, because they are adequately integrated in course units and in examinations. The discussion with employers (Supreme administrative court, ESFA (Law and Public Procurement Division), Ministry of the Interior of the Republic of Lithuania) confirmed the expert team's impression, that Administrative Law is a study programme with a unique profile in Lithuania and therefore important for the national job market. The expert team explicitly appreciates the university's strategic aim to embed Entrepreneurship skills in all study programmes. This is a profit for the Administrative Law programme.

In a useful addition to the objective of employability, the expert team sees a strong emphasis on the scientific approach of the programme, which is well implemented in

the programme aims and contents as well as in the intended learning outcomes and the examinations.

A good approach to motivate bachelor students to continue their studies in a master programme is the so called MRU Leader Diploma. The two or three best bachelor graduates of the academic year get this award and additionally two credits towards the master study programme.

Recommendations

The expert team encourages the MRU to expand their scientific approach in all academic fields. The programme authors of Administrative Law have fully implemented this aspect in the study programme, but the Faculty of Law should attempt to get more doctoral students for the support of research activities. The expert team is aware of the desire of students to earn money. Therefore, the university and the faculty should create more or new ways of students' financial support. The experts suggest that they convince the social partners of the faculty to offer special scholarships for doctoral students. This can be a win-win-situation if students do their research on relevant subjects for the social partners and they make their social support public.

4.2 Curriculum design

Current situation

The curriculum and study subjects are described in the self-evaluation report, the study plans and – more detailed regarding content and working methods – in the programme description. The Administrative Law programme consists of ten compulsory courses and the preparation of the final thesis.

In the first semester, students attend the courses Administrative Contract Law, Administrative Jurisdiction, Legal Representation in Administrative Proceeding, Social Changes and Administrative Law and Interpretation and Application of Administrative Law (six credit points each, 30 credit points in total). Students are inducted into the fields of administrative procedures at the level of public administration entities' activities and at the level of judicial reviews. They deepen their knowledge about administrative contracts in Lithuania, about administrative violations and proceedings in the essence of justice, about the lawyer's role, about the impact of social processes as well as about the interpretation, application and implementation of administrative law.

In the second semester students attend the courses Administrative Law of Foreign Countries and European Union, Administrative Legal Regimes Applicable in the Public and Private Sectors, Legal Regulation of E-relations, Public Procurement Law and Administrative Legal Regulation of Territorial Planning and Construction (six credit points each, 30 credit points in total). These courses provide a broad overview in the context of implementation of the EU legal practice within national Administrative Law, in the context of the various administrative legal regimes in different areas (economic, socio-cultural, political etc.), in the context of information systems' data management. Students are inducted into the particularities of public procurement, with the legal regulation specificities of territorial planning and construction law.

In the third semester students finish their Master thesis and prepare the defence (30 credit points in total).

The self-evaluation report describes in detail, that the Administrative Law programme is designed in accordance with several Lithuanian legal acts, international legal acts and MRU legal acts.

Assessment

The expert team acknowledges that with this study programme MRU has reached a good position in the competition between Lithuanian Higher Education Institutions. While other Higher Education Institutions offer more traditional law study programmes, MRU has developed a modern approach, which is attractive for young people.

The expert team assesses the curriculum as well structured and logical. The courses cover the relevant contents and competences to meet the programme objectives and prepare the graduates for their professional tasks. The contents of the curriculum also reflect new developments in the field. Especially the labour market and society-oriented choice of study subjects are positively emphasized by the experts. They support explicitly this strategic decision of the faculty.

The curriculum shows a focus e. g. on Procurement Law and Energetic Law. The expert team accepts and supports that these are important and complex fields that need more teaching capacities than others do.

The expert team also commends the comparative approach of the study programme. The comparison of Lithuanian, European and other international law systems trains students' ability to act across borders.

The experts also appreciate that students are encouraged to work not only empirically, but likewise to deal with cases, coming from current topics like the economic crisis.

The experts appreciate the variety of learning methods used in the curriculum and especially commend the possibility to discuss cases with experienced Administrative Law professionals. The use of the moodle platform in the faculty is assessed as exemplary. It is an important tool for teaching and learning and the contact between teachers and students. The access for students via smartphone is an attractive technique.

The course unit descriptions are mostly exemplary and give students and teaching staff a comprehensive overview over content, intended learning outcomes, working methods, assessment and workload of the course units.

4.3 Teaching staff

Current situation

The Administrative Law programme is according to the self-evaluation report conducted by eleven academic staff members, whose scientific research interests or fields of practical activities correlate with the subjects they are teaching. The courses are taught by four professors (37 %), one associate professor (9 %) and six lecturers (54 %). 82 % of the teachers have a PhD degrees in law. Some of the professors and lecturers are part-time teachers and work e. g. as judges of administrative courts, as attorneys or as an adviser of members of the Lithuanian Parliament.

According to 2013-04-02 Mykolas Romeris University Senate Resolution on accounting norms of teacher's workload No. 1SN-40, teacher's workload of Administrative Law programme is distributed as follows: Full-time teachers have to work 1,530 hours per

year and 36 hours per week. Their yearly workload is allocated to lecturing (1,000 hours), scientific/research work (400 hours) and organizational work (130 hours).

As described in detail in the self-evaluation report all academic staff members take part in international projects and conferences (e. g. International scientific-practical conference "European Charter of Local Self-Government and Lithuania" organized in Lithuania in cooperation with the Parliament) and publish scientific articles in Lithuanian and international scientific journals (e. g. Jurisprudence, Social Sciences Studies, Justitia, Адміністративне право і процес (АПП): науково-практичний журнал, Jurista Vārds). They also receive invitations to give lectures at foreign universities or to go on internships.

According to the self-evaluation report teachers continuously participate in internal and external trainings to acquire new knowledge, experiences and skills required for teaching and learning processes. The Constitutional and Administrative Law Institute organizes internal trainings. Here teachers share their experiences, present and analyse teaching and learning processes and methods. The teachers of the Institute also participate in internal qualification improvement courses organized by the University, which seek to improve employee qualifications, to support their interest in innovations, and to strengthen the community of the University. Teachers also improve their qualification through active participation in projects and working groups initiated by respective institutions at the national, regional and international level.

Assessment

The expert team assesses the qualification of the staff as adequate to offer a professional university-level study programme and to provide the students with a qualified learning experience. The experts acknowledge that the staff members are publishing a lot, that they have international teaching (e. g. under the Erasmus exchange programme at Charles University (Prague, Czech Republic), Kingston University (London, the UK) or professional experience and that they are overall highly and appropriately qualified. The research interests are relevant for Administrative Law and therefore support the quality of this programme. The cooperation of full-time and part-time professors and lecturers also supports the practical orientation of the courses.

The experts appreciate very much the high motivation of teachers, which was clearly observable during the site visit. They are ambitious and communicate their high standards to the students. This provides a good basis for constant high-level developments.

Especially the mode of allocating the work capacity to the areas of teaching, research and organization contributes to the good working conditions at the MRU. The experts received the impression that there are sufficient opportunities for further trainings in didactics and that staff members use it well and regularly.

4.4 Facilities and learning resources

Current situation

The MRU is located in a modern and accessible building with pleasant interior and elaborate technical equipment. There are 40 auditoriums with 2,051 seats in that part of the building, where the Administrative Law programme is being lectured.

One of the basic objectives of the MRU is – according to the self-evaluation report – its integration into the European Higher Education Area. Therefore, the university gives a

special attention to and invests in the provision of modern information technologies and computer networks as well as its implementation into the study process of the programme. The modernization of the library and the services provided for students and teachers are part of these activities.

The auditoriums, where the Administrative Law programme is being lectured, are equipped with modern furniture and media equipment like e. g. writing boards and screens, personal computers, television sets, video recorders, sound recorders, multi-media system projectors and smart boards.

A network data storage facility is installed in the data centre of the University alongside with virtual servers. The worldwide roaming access service eduroam and email service are implemented too. Furthermore, numerous other technical services are provided (e. g. storage of data, assignment of personal identifications, installation and update of operating systems etc.) and professionally maintained to support teaching and learning. The requirements for e-learning are developed extensively.

The Mykolas Romeris University library provides – according to the self-evaluation report – traditional and electronic resources of scientific information. Readers can select between different working areas: reading rooms, silent reading rooms and internet reading rooms. The library is accessible for readers with disabilities and offers two specialized computer work stations for persons with motoric and eyesight impairments. In total, the library accommodates 410 places for reading (with wireless internet and power sockets for laptops), 145 computer work stations and seven scanners. The library in the central building is open seven days and with 141 hours nearly around the clock. In 2013, the library collection consisted of 240,700 copies of publications and 200 periodicals have been subscribed. 29,700 e-journals and 241,800 e-books are accessible. Readers can use several international databases, which provide a lot of information related to legal regulation of administrative law, such as: Academic Search Complete (via EBSCO), Beck-Online, Cambridge Journals Online, HeinOnline, Kluwer Law International Journal Library (via HeinOnline), Oxford Journals Online, Oxford Reference Online: Premium Collection, Oxford Reports on International Law, Regional Business News (via EBSCO), WestLaw International, WestLaw UK etc. The list of subscribed new databases is supplemented with important Lithuanian legal databases: Infolex.Praktika – resolutions, decisions, reviews, consultations of the Lithuanian courts, and LitlexInternet – an online version of well-known database LITLEX.

Furthermore, the university created the mobile applications “MRU” and “MRU contacts”, which are available at Apple App Store and Google Play. They enable the university members to read MRU news, check the studies calendar and search for contacts.

Assessment

The expert team acknowledges the very good facilities of the MRU. The buildings and rooms are of adequate size to produce a pleasant teaching and learning atmosphere. The team commends the MRU for its excellent and up-to-date media equipment, which provides very good conditions for a diversified education of the students. Especially noteworthy is the professional technical care and support, that helps the teaching staff using the benefits of such tools.

Most of the teachers, lecturing in the Administrative Law programme, do not have their own office. However, the experts assess the pleasant furnished common room for teachers as a good way to get in touch and communicate.

The experts are impressed by the excellent facilities of the library. In the context of the site visit, they could see that all important standard literature and literature on the key topics of the study programme are available. Many publications are available in several languages (e. g. English, French and German). Access to major international databases is given. With this equipment, the students get the best conditions to work comparatively and to experience international best practice examples. From the experts' view, this is a gain for the study programme. It opens students the opportunity to get international jobs. The experts assess the numerous services of the library staff (e. g. to compile bibliographies) as a special feature that benefits both students and teachers.

4.5 Study process and student's performance assessment

Current situation

The procedure of admission to the study programme, the number of students and the rules are set by the MRU. The admission requirements are regulated by MRU Senate Resolution No. 1SN-46 Rules of Admission of Persons to Mykolas Romeris University Second Cycle (Master's). The rules are updated annually.

Graduates holding a Bachelor's Degree of Law (from a university) or graduates of first-cycle university education in law may apply for the Administrative Law programme. Students who do not hold a bachelor university degree in law can attend an additional one-year course to obtain the credits required for the Administrative Law programme. The admission depends on a ranking of the sum of the following two scores:

- Arithmetic mean of the assessments (grades) of final examinations and (or) final work multiplied by weighted coefficient of 0,8;
- Arithmetic mean of the assessments (grades) that remained in the diploma supplement.

One additional score is added for students, who have passed a final examination on Administrative Law and Administrative Process Law. Those who have a MRU leader diploma are given two extra points. The application procedure is described in detail in the self-evaluation report and is published on the websites of MRU.

The programme is offered as a full-time and part-time option. The part-time option offers the same content, but is spread over two instead of one and a half years to allow students to work during their studies. The main differences between full-time and part-time studies are the arrangement of the time of studies and distribution among contact hours and independent work. The studies for full-time students are organised each week (except internships or holidays), part-times students attend one course unit after the other.

In 2008/2009 the MRU started the programme with 11 full-time (48 applicants) and 30 part-time students (258 applicants). In 2012/2013 there were 16 full-time (82 applicants) and 25 part-time students (72 applicants) enrolled in the programme. Currently there is a student/teacher ratio proportion of nearly 1:1 for full-time students and of 2:1 for part-time students.

The dropout rate for the study programme is by 6 % for full-time students and 28 % for part-time students in 2012/2013. According to the faculty members as well as the students the main reasons for the drop-outs or the suspension of studies are various e. g. disease, the birth of a child and taking care of it, difficulties to reconcile work and studies and financial problems. One explanation for the higher dropout rate of the part-time

students is the fact that they face greater difficulties in the compatibility of studies, work and family.

Students have the opportunity to participate in mobility programmes. The MRU takes actively part in the Erasmus programme and has about 287 partner institutions in Europe. The students of the programme can choose any partner which specializes in administrative law and offers master level courses. However as most master students are working and have families, it is difficult for them to reconcile academic mobility, family and work activity.

Every course unit ends with a student assessment. The Procedure for the Assessment of Mykolas Romeris University Learning Outcomes should establish principles and criteria for the assessment of the learning outcomes of study subjects and study programmes, the procedure for the preparation and assessment of the fulfilment of examinations and other academic credits, of students' written works, final examinations and theses at the university. In the description of each study subject, the assessment system is presented. With exception of the master thesis, the subject assessment is composed of elements of cumulative assessment and combined according to a predefined formula. This leads to a variety of different examination methods, e. g. written and oral exams, tests, papers, practical works, project reports etc., which assess different competences. Knowledge and skills are evaluated on a ten-point grading system (ten = excellent, one = totally bad). The assessment methods and formulas to create the final mark are described in the description of the course units, which are publicly available. The lecturer of the course unit assesses and processes the individual marks. The final mark is submitted to the electronic information system "Studies" which is linked with information for students and with study administration process.

The master thesis (30 credit points) is mostly written at the MRU under the supervision of a lecturer. Upon the supervisor's approval of the prepared final thesis, a student of Administrative Law programme should be obliged to upload it in the University's information system "Studies" not later than within 10 working days before the defence, and the supervisor should mark in the system his or her consent for the defence of the paper. If the supervisor does not authorize the defence of the paper, the student should be entitled to apply to the chairperson of the Public Law second cycle study programme Committee, who should decide whether the paper can be defended. If the Chairperson of the Public Law second cycle study programme Committee does not authorize the defence of the paper, the student may suspend his or her studies for a period not longer than one year. Students who do not declare their intention to suspend the studies should be expelled from the University on the grounds of failing to defend the final thesis. Public Law second cycle study programme Committee appoints a reviewer who will be also marked in the information system „Studies“.

The MRU offers both a psychological service as well as a large number of individual consultation hours for full- and part-time students. The Faculty of Law offers advisory hours face-to-face, on-line and via Moodle. As described in detail in the self-evaluation report, several services supporting the students learning processes are offered by the library, the Student Affairs Office, the International Exchange Unit and the Electronic Studies Unit. MRU offers favourable conditions enabling a wide segment of high school graduates and other interested groups, despite any handicaps or disabilities, to attend and study the programmes. There is a regulation for the procedure for granting scholarships to students. The Procedure for Administration of Payment of Tuition Fees establishes conditions for paying, returning, reducing etc. of students' tuition fees. Full-time students have to pay 6,240 Litas for the whole programme; part-time students pay 2,340 Litas for one semester.

Assessment

The expert team assesses the admission requirements as well-founded, and the study process of the programme seems to be very well organised and balanced. The organisation of the study process seems to be adequate to achieve the intended learning outcomes. The students and graduates also confirmed this assessment during the site visit. They were very satisfied with their study situation and appreciated MRU due to its good reputation and good job opportunities. The students also mentioned the very close and easy contact to their lecturers. The examination scheme is described transparently and uses multiple assessment methods to check different competences of the students. The study programme documents are publicly available on the MRU's websites.

MRU and the Faculty of Law are offering opportunities for international mobility for students and academic staff however there has been only one student so far who chose to study abroad one semester. The expert team encourages the MRU and the faculty to strengthen these mobility programmes and to further motivate master students to participate in student exchange. The social partners could support this and the Erasmus cooperation should be further expanded.

The academic and social support of the students is excellent. The services offered by the Faculty and the University ensure an adequate level of academic and social support. The lecturers are highly committed to find individual solutions for students in special situations. The experts are impressed about the diverse support measures of the University and encourage the MRU to pursue these measures and to monitor the results with regard to the dropout rates in the study programme.

The students reported during the site visit a clearly structured study process and that they are encouraged to participate in (applied) research activities. All in all the students are very satisfied with their situation at the university. Lodging seems to be no problem, also due to the good supply of student housing by the MRU.

Due to the close cooperation with social partners and employers in updating the study programme, almost all students are able to find appropriate jobs in their profession. They get employed in law firms, public or private institutions performing diverse legal work, especially one related to the executing of administrative duties. The students as well as the graduates mentioned during the site visit that finding a job is not a big issue as they see themselves largely well prepared to work in the field of Administrative Law in Lithuania or in other countries.

4.6 Programme management

Current situation

According to the self-evaluation report, the policy of quality assurance at MRU is based on a general agreement of the academic community with regard to the application and development of a quality culture. That means that the entire academic community participates in the processes of evaluation, monitoring and assurance of quality. Each member of the MRU is responsible to contribute to the quality of the study programme(s) according to his/her duties, competences and commissions. This policy is written down in several legal acts e. g. in the MRU strategy Quality Policy Provisions for the Studies and Research at Mykolas Romeris University, Regulations of the System of Internal Study Quality Assurance at Mykolas Romeris University, Regulations of the Committee for Study Quality Assurance of Mykolas Romeris University, Regulations for Study Programme Committees, Procedure for Organizing Feedback on Stud-

ies of Mykolas Romeris University and in different information packages. The efforts of the MRU to foster the quality of study programmes have been rewarded with two EU awards: the Diploma Supplement Label (2010) and the ECTS Label (2012).

The university uses the following tools and procedures of quality assurance: procedure of approval, monitoring and periodic evaluation of study programmes, assessment of learning outcomes, recruitment process, qualification improvement system, students and graduates surveys. Additionally there are several meetings between students and teaching staff, the member of the dean's office and members of the rectorate concerning the quality of study programmes and their improvement. Changes in the labour market, expectations of employers and pupils are analysed on faculty and institute level. The competences of the teachers servicing the Administrative Law programme is ensured by strict staff selection procedures. The Faculty Board applies a competition procedure to select faculty teachers and research fellows for the term of five years. Each year, every teacher must perform a self-evaluation by completing a questionnaire, which is used for teacher ratings. Academic-methodological work, scientific publications, other research studies, participation in organizational work and project implementation as well as participation in public activities are evaluated.

MRU publishes all legal acts, orders, process descriptions and documents as well as qualitative and quantitative information on the study programmes, qualifications and achievements of the University and the teachers on their website.

The internal system of quality assurance is based on the Standards and Guidelines for Quality Assurance in the European Higher Education Area. Teachers, students and committees reflect results of surveys and analyses, and measures are implemented to improve quality. Summarized poll data are submitted to the Centre of Academic Affairs, which announces the results to the community of the University. There is a clear distribution of responsibilities for quality assurance, divided between the senate, the rectorate, the university's study quality assurance committee, the faculty, the institute and the individual teachers. In MRU's view, students are responsible for their personal learning results and the quality of their studies. They are expected to comply with academic discipline, university ethics and other requirements of the university community, which are intended for the quality of the study process.

The study programme is monitored by the Faculty of Law, Constitutional and Administrative Law Institute and Public Law second cycle Study Programme Committee, which consists of 7 university teachers executing the programme, 1 representative of social partners (representing Law Department of Parliament of Lithuania) and 2 students' representatives.

Subjects of the revision processes are the learning outcomes and student's competencies, programme contents and structures, exam results, student's data, student's workload, causes for dropout and the services for students.

Based on the system of quality assurance Administrative Law programme is renewed, study plans are corrected, new learning and assessment methods are introduced.

On the management level, there is a Study Programme and Quality Assurance Group that supports faculties, institutes and study programmes in their quality assurance efforts.

Assessment

The experts certify that MRU has implemented a comprehensive quality management system. It can be assessed as exemplary in the European Higher Education Area. All organizational levels and necessary stakeholders are involved and their responsibilities

and tasks are clearly described and published. During the site visit, the students of the study programme have confirmed that they are involved in all processes and they have plenty opportunities to participate and criticize. It is their impression that their own concerns are taken seriously. A strictly systematic and methodologically sophisticated approach of quality management is visible. The quality cycles are closed on all levels and work steadily and reliably. For this, MRU, the Faculty of Law and the Institute of Constitutional and Administrative law are investing enough time and resources.

The expert team was particularly impressed, how dedicated the representatives of the programme are to its quality and continuously further development. Obviously, quality management is an important approach for keeping Administrative Law programme nationally competitive and innovative. The programme representatives have achieved this.

The experts emphasize the good integration of the employers into the development of the programme and the orientation on the labour market. This shows the importance of employability that is achieved by the study programme.

Also noteworthy is the good cooperation between the Study Programme Committee and the stakeholders involved in the programme. The support is efficient and target-oriented. Regarding the instruments and procedures, there is a good balance between effort and benefit. The staff members do not feel disproportionately burdened by bureaucracy. They rather share the overall objectives of the quality management system and accept it as part of their work.

It is the expert team's impression, that the representatives of Administrative Law programme are using the quality management system for constant improvements. The self-evaluation report and the discussions during the site visit showed, that data and developments are differentiated and self-critical analysed.

5. Overall assessment

In general, the expert team assesses the Administrative Law programme positively. MRU provides a very good education on the level of European universities and prepares the students well for their future profession.

In several aspects of the study programme, the competition with other local, national and European universities is noticeable. This generates high motivation for the MRU, the faculty and the programme representatives. An atmosphere of continuous development and innovation was evident for the experts. They would like to strengthen MRU's focus on quality, internationalisation and interdisciplinarity. In all three aspects, the university and the faculty show remarkable success. Especially the international orientation of Administrative Law programme is important and already well implemented. The experts encourage the programme representatives explicitly to follow and expand this way. It was a strategically wise decision to combine Law with questions of modern social life. For this approach, good conditions are given at the MRU.

A strength of the programme is the very good students' employability. It is a vital indication that the study contents are well placed to prepare students for the practice.

From the experts' view, a future challenge for MRU will be the financial support of the working students and the further expand of the academic education in Lithuania. The university and the faculty should work together to raise even more scholarships and to explore new avenues in this field. As a result, the dropout rate of part-time master students – it is currently by 28 % – should be lowered.

According to the expert team, the Administrative Law programme meets the Lithuanian requirements for programme accreditation. Therefore, the team recommends the programme for accreditation.

The expert team also recommends awarding the **evalag** label for international programme accreditation as the programme meets the Lithuanian evaluation criteria for study programmes on which the label is based. The experts recommend that the MRU consider and implement the recommendations in this report to improve the programme further.

6. Decision of the accreditation commission

The accreditation commission of **evalag** accredited the master programme Administrative Law of the Mykolas Romeris University (MRU) and awarded the **evalag** label for international programme accreditation. The accreditation is valid **from 7 July 2014 until 31 August 2020**.

To further improve the programme the accreditation commission affirms the recommendations given by the expert team.

7. Evaluation Scores

Evaluation scores of Administrative Law programme

No	Evaluation Area	Evaluation of the area, points
1	Programme aims and learning outcomes	3
2	Curriculum design	4
3	Teaching staff	4
4	Facilities and learning resources (facilities, equipment, learning materials)	4
5	Study process and students' performance assessment (student selection, performance assessment, support)	4
6	Programme management (administration of the programme, internal quality assurance)	4
	Total	23 Maximum score: 24

Evaluation scale

Level/Score	Evaluation	Description
1	Unsatisfactory	There are essential irregularities to be eliminate
2	Satisfactory	Meets the minimum requirements, requires improvement
3	Good	The area is systemically developed and possesses original features
4	Very good	The area is exceptionally good